

KINGDOM OF SWAZILAND

APPLICATION FOR A LICENCE TO **DISTRIBUTE**
ELECTRICITY IN TERMS OF THE ELECTRICITY ACT
(ACT No. 3 OF 2007)
Draft 1, March 2011

Please return completed form to:

Swaziland Energy Regulatory Authority
[Street]
[Postal Address]
Mbabane
Swaziland

Tel: [--]
Fax: [--]
E-mail: [--]
Website: [--]

SECTION A**PARTICULARS OF LICENCE APPLICATION**

A.1 State nature of application:

- Issue of new Licence
 Renewal of Licence
 Amendment of Licence
 Transfer of Licence¹
 Revocation of Licence

A.2 Desired period of validity of Licence. ²

Desired commencement date: ____/____/____. Desired validity period: __ years.

A.3 Other permits, approvals and authorisations obtained, e.g. environmental, safety and health

A.4 In terms of the Licence Application Rules the applicant is obliged to advertise his licence application. Please attach a copy of the newspaper clipping attesting thereto.

SECTION B**PARTICULARS OF APPLICANT**

B.1 Full name of applicant:

B.2 Identity number of applicant, or in the case of a body corporate, registration number:

B.3³ Nationality of applicant, or in the case of a body corporate, country of registration:

B.4 In the case of an authority created by law, the name of the law in terms of which that authority is established/created and/or other creation documents:

¹ The information required in this section must be provided with regard to both the licensee and the proposed transferee.

² The maximum period that can be applied for in terms of the Electricity Act, 2007, for a distribution licence is 25 years.

³ Where the applicant is a company a resolution authorising the application must be attached.

B.5 Physical and postal address of applicant:

B.6 Telephone number of applicant:

(_____)_____

B.7 Fax number of applicant:

(_____)_____

B.8 E-mail of applicant (if any):

B.9 Contact person at applicant:

Name: _____

Position: _____

Telephone No: (_____)_____

Fax No: (_____)_____

E-mail: _____

B.10 Signature of Applicant

Submitted at _____ on _____ 200__

Signature

Name:_____

Witnesses:

Signature

Name:_____

Signature

Name:_____

SECTION C**GEOGRAPHICAL AREA OF DISTRIBUTION TO WHICH THE APPLICATION RELATES**

Please provide the following information:

- (i) a description of the technical design, including a one-line diagram of any plant and electrical system, which the applicant intends to erect and/or use for distribution activities;
- (i) a description, including a site layout, of the area(s) within which the applicant intends to carry out the activities to be authorised under the licence;
- (ii) a calculation of the net present value of the proposed or existing plant and electrical system;
- (iii) submit a map to readily identify the area to which the application relates. Scale 1:10000

SECTION D**SUB-CONTRACTING OF DISTRIBUTION**

- D.1 Will the applicant undertake the distribution of electricity in the whole of the area for which it seeks the licence?

Yes	No
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Where the applicant will not undertake the distribution of electricity itself, the applicant must supply all information required on behalf of the undertaker.

- D.2 If no, what entity will undertake the distribution of electricity within the whole or part of the area to which the application relates?
-
-

- D.3 Annex particulars of the contractual arrangements between the applicant and the entity, which will undertake the distribution of electricity including a copy of the contract / agreement between the applicant and the distribution entity.

SECTION E**FINANCIAL INFORMATION – EXISTING OPERATIONS**

For each operation the following information is required:

1. Income statement:
Previous financial year (Separate direct operating costs and overheads)
2. Balance Sheet
Previous financial year.
3. Capital expenditure
Current position and forecasts for the next five years. (Include major maintenance and decommissioning costs)
4. An outline of the intended business and operational plans for the licence period applied for.

Income and expenditure statements shall, where applicable, be supplemented with the following “**Notes to Financial Statements**”

Note 1 Revenue

	Current Year	Previous Year
Wheeling of electricity to end user customers		
Wheeling of electricity for re-distribution by other distributors		
Wheeling of electricity for public lighting and traffic signals		
Wheeling of electricity for own use		
Revenue allocated from other sources		
Other revenue, please specify.		
Total Revenue		

SECTION F MARKET INFORMATION

F.1 Wheeling and own use

	Current Year	Previous Year
MW wheeled within the Distributor’s Area of supply		
Total MWh for own use		
Total MWh for other customers		

F.2 Number of Customers

Number of customers inside the Distributor's/Suppliers Area		
Other customers outside the Distributor’s Area		
Total number of customers		

F.3 System Details

Total energy [MWh] wheeled		
Percentage MWh losses		
Average Monthly System Load Factor		
Average system Power Factor		

F.4 Customer Profiles

	No. of customers		Wheeling (MW)		Total Revenue (SZL 000)	
	Current year	Previous year	Current year	Previous year	Current year	Previous year
Internal						
External						
Totals						

F.5 Statistical Info – Domestic Market

F.5.1 Existing domestic market

Number of upgradable informal dwellings, with electricity¹
 Number of formal dwellings, with electricity²

F.5.2 Potential domestic market

Number of upgradable informal dwellings, without electricity
 Number of formal dwellings, without electricity

F.5.3 How many new domestic connections were made in the previous five years (per year)

Year - 5	<input type="text"/>	Year - 2	<input type="text"/>
Year - 4	<input type="text"/>	Year - 1	<input type="text"/>
Year - 3	<input type="text"/>	Current year	<input type="text"/>

F.5.4 How many new domestic connections do you propose to make in:

Year + 1	<input type="text"/>	Year + 4	<input type="text"/>
Year + 2	<input type="text"/>	Year + 5	<input type="text"/>
Year + 3	<input type="text"/>		

F.5.5 What is the estimated cost per new domestic connection?

F.6 If available, please provide details regarding the usage of electricity by consumers:

	Lighting %	Heating/ Cooking %	Cooling %	Motive power %	Other%
Domestic					
Agriculture					
Mining					
Manufacturing					
Commercial					
Transport					

SECTION G: TECHNICAL INFORMATION

Please submit on an outline diagram a description of the system of electric lines, cables and electrical plant by means of which the applicant intends to supply electricity/is supplying electricity. Please identify any parts of that system which will not be in the possession or control of the applicant. The diagram should show the applicant's points of connection.

G.1 Metering details

Number of customers on : Prepayment meters
 Conventional credit meters
 Ripple control / load limiting devices
 Tokens used for prepayment meters (Indicate % usage)
 Magnetic strip
 Smart card
 Encrypted number
 Other
 Number of credit dispensing units for prepayment systems
 Number of actual conventional meter readings, per customer, per year

G.2 Transformer Capacity

In all cases, voltage specified is the primary voltage:

	Transformers	Number	[MVA] Capacity
	33 and 22 kV		
	11 kV to 400 V		
	Pole mounted transformers		

G3 Lines

			Total Circuit Length [Km]*
	Distribution lines	33 kV and lower	
	Reticulation lines	11 kV and lower	
	LV Lines	400 V and lower	

G.4 Cables

			Total Circuit Length [Km]*
	Distribution	33 kV and > 11 kV	
	Reticulation	11 kV and lower	
	LV	400 V and lower	

- Double circuits should be counted twice in calculating the total circuit length.

G.5 Demand-Side Management

G.5.1 Please provide a detailed summary regarding current and future plans to install load limiting devices/ ripple control systems. Please indicate how many devices you plan to install and the kind of device to be used.

SECTION H PRICING INFORMATION AND CHARGES

1. In the tables below, please complete the relevant details pertaining to your existing/proposed charges.
2. Please ensure all figures are *exclusive* of VAT.
3. Should charges for different networks be subject to a different charge structure, please fill in below the categories of customers and the tariffs applicable to such customers.

Existing charges

Charge	Existing	Proposed
Network Access Charge		
Network Wheeling Charge		
Other Charges (Please specify)		
Other		

SECTION I

ADDITIONAL INFORMATION

Please provide any other relevant information, which the applicant wishes to include with this application

¹ For the purpose of this application form, an upgradable informal dwelling is defined as a place of abode constructed without regard to formal approved building plans or standards, whose right to exist is recognised and whose location is regarded as being permanent. Note this in the case of 'squatter' settlements, if such a settlement is recognised and if the inhabitants are not likely to be relocated in the foreseeable future, then such a settlement is to be regarded as an upgradable informal settlement.

² A formal dwelling is defined as a dwelling which in its present form has been constructed in accordance with formal building standards and with a view to longevity, durability and long term inhabitation.