

KINGDOM OF SWAZILAND

**APPLICATION FOR A LICENCE TO SUPPLY¹
ELECTRICITY IN TERMS OF THE ELECTRICITY ACT
(ACT No. 3 OF 2007)**

Please return completed form to:

Swaziland Energy Regulatory Authority
First Floor, RHUS Office Park, Karl Grant Street
P.O. Box 7137
Mbabane
Swaziland

Tel: +268 2404 2103

Fax: +268 2404 8474

E-mail: info@sera.org.sz

Website: www.sera.org.sz

¹ Supply is defined as the buying and selling of electricity. Hence this application should be made by all persons buying and selling electricity, e.g. generators, wholesale purchasers and sellers, and retail purchasers and sellers.

SECTION A**PARTICULARS OF LICENCE APPLICATION**

A.1 State nature of application:

Issue of new Licence

Renewal of Licence

Amendment of Licence

Transfer of Licence¹ Revocation of Licence

A.2 Desired period of validity of Licence.²

Desired commencement date: ____/__/__. Desired validity period: __ years.

A.3 Other permits, approvals and authorisations obtained, e.g. environmental, safety and health

A.4 In terms of the Licence Application Rules the applicant is obliged to advertise his licence application. Please attach a copy of the newspaper clipping attesting thereto.

SECTION B**PARTICULARS OF APPLICANT**

B.1 Full name of applicant:

B.2 Identity number of applicant, or in the case of a body corporate, registration number:

B.3³ Nationality of applicant, or in the case of a body corporate, country of registration:

¹ The information required in this section must be provided with regard to both the licensee and the proposed transferee.

² The maximum period that can be applied for in terms of the Electricity Act, 2007, for a supply licence is 25 years. ³

Where the applicant is a company a resolution authorising the application must be attached.

B.4 In the case of an authority created by law, the name of the law in terms of which that authority is established/created and/or other creation documents:

B.5 Physical and postal address of applicant:

B.6 Telephone number of applicant:

() _____

B.7 Fax number of applicant:

() _____

B.8 E-mail of applicant (if any):

B.9 Contact person at applicant:

Name: _____

Position: _____

Telephone No: () _____

Fax No: () _____ E-mail: _____

B.10 Signature of Applicant

Submitted at _____ on _____ 200__

Signature

Name: _____

Witnesses:

Signature

Signature

Name: _____

Name: _____

SECTION C

GEOGRAPHICAL AREA TO WHICH THE SUPPLY APPLICATION RELATES

Please provide the following information:

- (i) a description, including a site layout, of the plant owned or operated by the applicant, if applicable;
- (ii) point from where or area within which the applicant intends to carry out the activities to be authorised under the licence;
- (ii) a description of the activities the applicant wants to perform;
- (iii) key suppliers of electricity to the applicant and key customers of the applicant;
- (iii) submit a map to readily identify the area to which the application relates. Scale 1:10000

SECTION D

SUB-CONTRACTING OF SUPPLY TO END CONSUMERS

D.1 Will the applicant undertake the supply or related activities in the whole of the area for which it seeks the licence?

Yes	No
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Where the applicant will not undertake the supply of electricity itself, the applicant must supply all information required on behalf of the undertaker.

D.2 If no, what entity will undertake the supply of electricity within the whole or part of the area to which the application relates?

D.3 Annex particulars of the contractual arrangements between the applicant and the entity, which will undertake the supply of electricity or related activities including a copy of the contract / agreement between the applicant and the supply entity.

SECTION E

FINANCIAL INFORMATION – EXISTING OPERATIONS

E.1 For each operation the following information is required:

1. Income statement:

Previous financial year (Separate direct operating costs and overheads) 2.

Balance Sheet

Previous financial year.

3. Expenditure

Current position and forecasts for the next five years.

4. An outline of the intended business and operational plans for the licence period applied for.

Income and expenditure statements shall, where applicable, be supplemented with the following **“Notes to Financial Statements”**

Note 1 Revenue

	Current Year	Previous Year
Sale of electricity to domestic customers		
Sale of electricity to commercial customers		
Sale of electricity to large customers ¹		
Sale of electricity to Government or Government entities (excl. public lighting and robots)		
Sale of electricity for public lighting and traffic signals		
“Sale” of electricity for own use		
Sale of electricity to customers not mentioned above ²		
Revenue allocated from other sources		
Other revenue, please specify		
Total Revenue		

Note 2 Sale of electricity for re-sale by other suppliers (if applicable)

Name of purchaser	Peak Maximum Demand (MW) (Measured over the past year)	Total energy (kWh)	Demand charge (SZL/kW/month)	Energy charge (c/kWh)	Total Revenue SZL	
					Current	Previous
Total						

Note 3 Purchases of Electricity

Name of Supplier	Peak monthly Maximum demand (MW)	Total energy (MWh)	Demand charge (SZL/kW/month)	Energy charge (c/kWh)	Total cost of electricity purchases last two years	
Eskom						
Own generation						
Other - sources please specify ³						
Total						

¹ Large customers should be divided by category, e.g. utility, mining, industrial, processing etc. and are typically customers connected to the transmission network ² Please specify the type of customer, e.g. exports

³ For example, Independent Power Producers, Co-generation

E.2 Annex particulars of the contractual arrangements between the applicant and the entity to whom electricity is sold/bought in the case where the applicant is a generator, importer, exporter or wholesale seller of electricity.

E.3 Attach a copy of the contract or contracts used for sales to end-consumers where the applicant is a wholesale seller or retail seller of electricity.

SECTION F

MARKET INFORMATION

F.1 Sales and own use

	Current Year	Previous Year
Total MWh for own use		
Total MWh Sales		

F.2 Number of Consumers

Number of consumers inside the Suppliers Area of Supply		
Other consumers outside the Suppliers Area of Supply		
Total number of consumers		

F.3 Consumer Profiles

	No. of consumers		Sales (MWh)		Total Revenue (SZL 000)	
	Current year	Previous year	Current year	Previous year	Current year	Previous year
Include tariff sheet						
Domestic - Low usage (<100 kWh/month)						
Domestic - High usage (>100 kWh/month)						
Irrigation						
Mining						
Manufacturing/Processing						
Commercial						

Transport						
Other ¹						
Totals						

F.5 Potential Consumer Profile

Please provide an estimate of the potential consumer profile at the end of next five years.

	Total no. of consumers by year 5	Total energy requirements (MWh) by year 5
Domestic - Low usage (<100 kWh/month)		
Domestic - High usage (>100 kWh/month)		
Agriculture		
Mining		
Manufacturing/Processing		
Commercial		
Transport		
Other		
Totals		

Please provide an explanation for any assumptions made in deriving these figures.

F.5.1 Existing domestic market

Number of upgradable informal dwellings, with electricity¹
 Number of formal dwellings, with electricity²

F.5.2 Potential domestic market

If available, please provide details regarding the usage of electricity by consumers:

	Lighting %	Heating/ Cooking %	Cooling %	Motive power %	Other%
Domestic					
Agriculture					
Mining					
Manufacturing					

¹ Please specify, e.g. exports

SECTION H**RETAIL PRICING INFORMATION AND TARIFF APPLICATION**

1. In the tables below, please complete the relevant details pertaining to your tariffs and tariff application, if applicable. Please submit additional copies of these pages as required.
2. Please ensure all figures are *exclusive* of VAT.
3. Should supply to different geographical areas be subject to a different tariff structure, please fill in a separate forms clearly stating the area, the categories of customers and the tariffs applicable to such customers.

Existing tariffs (In addition to this form, please submit your latest tariff schedule as published or *gazetted*)

	Tariff 1	Tariff 2	Tariff 3
Tariff Name			
Applicable to : (eg Domestic, Commercial)			
Voltage of supply [kV]			
Range Maximum/Minimum KVA demand			
Tariff Details			
Fixed Charges [SZL]			
Maximum-Demand Charges [SZL/KVA/month]			
Minimum Demand Charges			
Time of Off-Peak period (if applicable)			
Time of Standard period (if applicable)			
Time of Peak period (if applicable)			
Rate of off-peak energy (c/kWh) (if applicable)			
Rate of Standard energy (c/kWh) (if applicable)			
Rate of peak energy (c/kWh) (if applicable)			
First energy block size (kWh/month)			
First energy block rate (c/kWh)			
Second energy block size (kWh/month)			
Second energy block rate (c/kWh)			
Third energy block size (kWh/month)			
Third energy block rate (c/kWh)			
Consumer Details			
Number of consumers on this tariff			
Average consumption per consumer per month (kWh/month)			
Average price per consumer per month (c/kWh)			
Funding Details			
Connection fee [SZL] (payable when connected)			
Funder of distribution network (specify consumer, developer, distributor)			
Funder of connection from reticulation network to consumer (specify consumer, developer, distributor)			

Proposed Tariffs for the period _/~/_ to _/~/_

	Tariff 1	Tariff 2	Tariff 3
Tariff Name			
Applicable to : (eg Domestic, Commercial)			
Voltage of supply [kV]			
Range Maximum/Minimum KVA demand			
Tariff Details			
Fixed Charges [ZSL]			
Maximum-Demand Charges [SZL/KVA]			
Minimum Demand Charges			
Time(hours) of Off-Peak period (if applicable)			
Time of Standard period (if applicable)			
Time (hours) of Peak period (if applicable)			
Rate of off-peak energy (c/kWh) (if applicable)			
Rate of Standard energy (c/kWh) (if applicable)			
Rate of peak energy (c/kWh) (if applicable)			
First energy block size (kWh/month)			
First energy block rate (c/kWh)			
Second energy block size (kWh/month)			
Second energy block rate (c/kWh)			
Third energy block size (kWh/month)			
Third energy block rate (c/kWh)			
Consumer Details			
Number of consumers on this tariff			
Average consumption per consumer per month (kWh/month)			
Average price per consumer per month (c/kWh)			
Funding Details			
Connection fee [SZL] (payable when connected)			
Funder of distribution network (specify consumer, developer, distributor)			
Funder of connection from reticulation network to consumer (specify consumer, developer, distributor)			

SECTION I**ADDITIONAL INFORMATION**

Please provide any other relevant information, which the applicant wishes to include with this application

¹ For the purpose of this application form, an upgradable informal dwelling is defined as a place of abode constructed without regard to formal approved building plans or standards, whose right to exist is recognised and whose location is regarded as being permanent. Note this in the case of 'squatter' settlements, if such a settlement is recognised and if the inhabitants are not likely to be relocated in the foreseeable future, then such a settlement is to be regarded as an upgradable informal settlement.

² A formal dwelling is defined as a dwelling which in its present form has been constructed in accordance with formal building standards and with a view to longevity, durability and long term inhabitation.