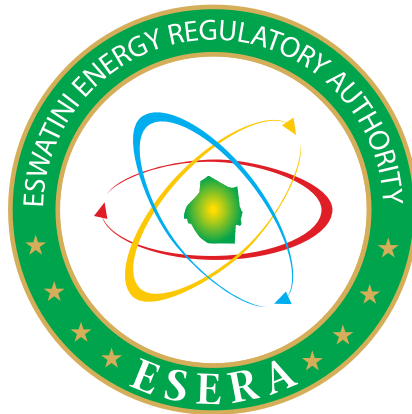


**Tender No.: ESERA/RFP/06/2020-2021**  
**Eswatini Energy Regulatory Authority**

**Request for Qualification**

**Procurement of New Generation Capacity in Eswatini  
(Second Tranche Procurement Programme)**

**Briefing Note No. 06**



**Date of Issue: 16 March 2021**

## 1 INTRODUCTION

This Briefing Note ("**Briefing Note No. 06**") is issued pursuant to the Request for Qualification for the procurement of new generation capacity in Eswatini under the Second Tranche Procurement Programme launched by the Eswatini Energy Regulatory Authority ("**ESERA**") on 07 August 2020 with Tender No.: ESERA/RFP/06/2020-2021 (the "**RFQ**") and is subject to all the terms and conditions contained therein.

Terms defined in the RFQ and used in this Briefing Note with capitalized initial letters, bear the meanings given to them in the RFQ, unless otherwise defined herein.

Item No.	Request for Clarification	ESERA Response
1	<p>In accordance with Section 8.6.1 of the RFQ, Applications are required to be submitted electronically via emails (with each email attachment not exceeding 5 MB). Given the expected size/volume of the Applications and the limitations in the size of the email attachments, we request ESERA to consider the use of other online platforms with the capability of accepting larger document volumes (such as OneDrive) for the submission of the Applications.</p>	<p><i>ESERA understands that it may be a challenge for Applicants to submit their Applications via email as currently stated in the RFQ. Section 8.6.1 of the RFP is therefore amended as follows:</i></p> <p><b><i>“Electronic Application submission</i></b></p> <p><i>On or before the Application Submission Deadline, Applicants are required to submit their Applications electronically through the OneDrive platform. Prior to the Application Submission Deadline, Applicants shall request a OneDrive link from the Capacity Procurement Manager in order to submit / upload Applications on OneDrive. Applications shall be submitted / uploaded on or before the Application Submission Deadline, being 31 March 2021, 12 noon (Central African Time). Applications that are submitted / uploaded after the deadline will not be accepted by ESERA.</i></p> <p><i>Applicants should ensure that the electronic Application submission is complete and shall include electronic copies of all Application Forms duly completed and signed as required in the RFQ. Each Application Form shall be submitted as a separately and clearly labelled file in Adobe PDF format.</i></p> <p><b><i>Hard Copy Original Application submission</i></b></p> <p><i>In addition to the electronic Application submissions, Applicants are required to submit a hard copy original of each Application at ESERA Offices at:</i></p> <p><i>The Capacity Procurement Manager Address: Eswatini Energy Regulatory Authority 1<sup>st</sup> Floor RHUS Office Park Karl Grant Street Mbabane, Eswatini</i></p>

Item No.	Request for Clarification	ESERA Response
		<p><i>The hard copy original shall be submitted by no later than 20 April 2021, 12 noon (Central Africa Time). The hard copy must be accompanied by a cover letter signed by the Lead Member confirming that there are no differences between the electronic Application submission and the hard copy Application submission. If there are discrepancies between the electronic copy and the hard copy, they must be identified and explained in the cover letter. In the event of a discrepancy that affects any technical or commercial aspect of any Application, the electronic copy shall prevail.</i></p> <p><i>For the hard copy original Application submission, Applicants must deliver one (1) original Application marked "Original Application" which shall include the originals of all documents required to be submitted with or as part of an Application. The Applications must be supplied in sealed envelopes or boxes and the exterior of the sealed envelopes or boxes must not reveal the identity of the Applicant and shall be marked as follows:</i></p> <p style="text-align: center;"><b>ESERA Tender No.: ESERA/RFP/06/2020-2021 Second Tranche Procurement Programme "Request for Qualifications"</b></p> <p><i>ESERA will work with the Eswatini Investment Promotion Authority ("EIPA") to help facilitate the travel to Eswatini by the Applicants, their representatives, agents, etc. for the purposes of submitting Applications. In this regard, Applicants shall, in advance, submit to the Capacity Procurement Manager the names of the persons who will be submitting Applications on their behalf, together with the following additional information:</i></p> <ul style="list-style-type: none"> <li><i>a. Copy of Passport of such persons</i></li> <li><i>b. Name of Company</i></li> <li><i>c. Expected date of arrival in Eswatini</i></li> </ul>

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		<p><i>ESERA will seek to obtain a letter from EIPA which the Applicants' representative(s) may present at the Eswatini border to facilitate the entry process. Applicants should note that ESERA will need no more than three (3) Business Days to obtain such a letter from EIPA following the receipt of the required information.</i></p> <p><i>Notwithstanding the above, Applicants shall take sole responsibility for ensuring timely submission of the Application documents and ESERA shall take no responsibility whatsoever for any circumstances which may prevent, hinder or delay the timely submission of the Applications. Applicants should familiarise themselves with the customs regulations/processes including the up-to-date travel requirements with respect to the submission of their Applications by courier to Eswatini and shall accordingly allow sufficient time to ensure the Applications are submitted on time. Applicants should be aware that COVID-19* test results may need to be presented at the border.”</i></p> <p>*More information on the COVID-19 situation in Eswatini can be obtained from the website of the Government of The Kingdom of Eswatini under the “COVID-19 UPDATES” tab <a href="http://www.gov.sz/index.php">http://www.gov.sz/index.php</a></p>
2	<p>In relation to Application Form 7 (Financial Standing of Applicant), please confirm the following:</p> <p>(a) Does ESERA require all financial statements for each Applicant Member to be fully translated into English</p>	<p>ESERA responses are as follows:</p> <p>(a) In accordance with Section 8.4 of the RFQ, information provided in any language other than English shall be accompanied by an accurate translation of the relevant passages into English. In relation to the financial statements in a non-English language, a summary of the audited financial statements in English language shall be provided for the headline income statement, balance sheet and cash flow for the three (3) years. In addition, a calculation demonstrating the available shareholder funds and working capital using values from the English language summary of the audited financial statements shall be provided.</p>

Item No.	Request for Clarification	ESERA Response
	(b) Will financial statements not prepared in Emalangeneni (or ZAR) be acceptable to ESERA.	(b) The financial statements need not be prepared in Emalangeneni. However, the calculation of the available shareholder funds and working capital shall be in Emalangeneni and the exchange rate for the translation of relevant information not prepared in Emalangeneni will be the applicable ZAR exchange rates published by the UK Financial Times, on the date of issue of the RFQ (07 August 2020).